



Sub office (Frenchman's Head)
P.O. Box 100, Hudson, Ontario P0V 1X0
Telephone: (807) 582-3503
Fax: (807) 582-3449

No. 28 (Kejick Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3211
Fax: (807) 582-3493

Sub office (Whitefish Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3228
Fax: (807) 582-3839

EMPLOYMENT OPPORTUNITY

Animal Control Officer

Summary: Lac Seul First Nation requires an **Animal Control Officer (A.C.O)**. The A.C.O will maintain public health standards by making the communities safe for both people and animals. The officer will respond to calls coming from the public of dog bite incidents, stray animals, suspected animal cruelty, and/or deceased animals. The officer will work with Northern Critters located in Thunder Bay, ON in the capture or rescue of animals. The Animal Control will work out of the Animal Control Office in Frenchman's Head but will service all three (3) communities.

Key Responsibilities are (but not limited to):

- Follow the Lac Seul First Nation Dog By-Law and the Zero Tolerance Community Notice
- Capture and remove all stray animals and/or where Prohibited.
- Investigate reports of animal attacks or dog bites.
- Submit reports as required to the Lac Seul Police Service in emergencies.
- Work with other Animal Control Officer(s) to assist with difficult captures.
- Examine dog licenses for validity and issue warnings or fines to delinquent owners.
- Share relevant information with other Animal Control Officer(s) and the Director of Emergency Services.
- Administer immediate first aid or transport to the veterinary clinic for further care.
- Transport animals to other agencies for adoption/rehoming.
- Provides care of animals in custody, including feeding/watering, and observing and reporting health and behavior conditions.
- Performs work in a safe, efficient, and courteous manner.
- Exercises independent judgment in the field.

Qualifications:

- Grade 10 or equivalent.

- Must have a valid Social Insurance Number and legally entitled to work in Canada under relevant legislation.
- Must have a valid Ontario Class G Driver`s License.
- Must have First Aid/ CPR or be willing to obtain it.
- Basic computer and office skills are an asset. Microsoft Office (Excel, Word, Outlook, etc.)
- Ability to work independently and in a group setting.
- Willing to attend mandatory training for the role.
- Good physical condition, strength, and agility are required for all aspects of the A.C.O position, including long amounts of time spent driving, handling, and lifting animals, including deer, large dogs, and heavy gear.
- Understanding the animal behavior in domestic and wildlife species and the ability to handle and capture a wide variety of animals, including injured and possibly dangerous animals, utilizing humane capture tools, equipment, and techniques.
- Required to be immunized against rabies.
- Must have a valid Social Insurance Number and legally entitled to work in Canada under relevant legislation

Location: Frenchman`s Head, ON
Salary: Wages start at **\$37.23/hour** **based on qualifications and experience*
Term: Contract until March 2025, with the possibility of renewal
Hours: 8:30 a.m. – 4:30 p.m., 35 hours/week
Closing: **October 22, 2024, at 4:30 p.m.** **late applications will be accepted.*

LSFN offers great competitive wages, vacation, additional time off during Christmas Break and March Break, as well as great benefits

Please submit a cover letter along with a resume, and written permission for LSFN Human Resources to contact two employment references, (most recent supervisors) must be provided. Applications can be mailed, faxed, emailed, or delivered to:	Lac Seul First Nation Frenchman`s Head Band Office Attention: C/o HR Dept. P.O. Box 100 Hudson, ON. P0V 1X0 Fax #: (807) 582-3585 Email: resumes@lacseulfn.org
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Lac Seul First Nation requires Criminal Reference Checks for those offered positions. We thank all applicants, however, only those being offered an interview will be contacted.

Preferential Hiring Policy: Lac Seul First Nation band members will be given priority for hiring, followed by Indigenous persons who are non-LSFN band members. Where there are no suitably qualified Indigenous persons available for a position, the most suitably qualified non-Indigenous candidate will be hired.