



Sub office (Frenchman's Head)
P.O. Box 100, Hudson, Ontario P0V 1X0
Telephone: (807) 582-3503
Fax: (807) 582-3449

No. 28 (Kejick Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3211
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Sub office (Whitefish bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3228
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EMPLOYMENT OPPORTUNITY

Family Home Visitor

Summary: Lac Seul First Nation is seeking a Family Home Visitor who will work closely with the Prenatal Educator and families of Lac Seul, ON, and can relate to and communicate with families. Under the direct supervision of the Prenatal Educator, the Family Home Visitor is responsible for the assessment, planning, coordination, and implementation of health education program(s) that focus on a variety of subjects related to perinatal services. These topics include, but are not limited to, physical and emotional changes.

Key Responsibilities are (but not limited to):

- Complete Intake Assessment for all new family units.
- Provide resourceful information about healthy lifestyle choices, childcare options, child development and safe environments.
- Provide learning opportunities on living skills and educational support.
- Provide appropriate referrals and ensure linkage for services.
- Manage program-tracking systems on a monthly and quarterly basis for budget management, reporting, and productivity, including overseeing program needs such as ordering materials and purchasing snacks/food for classes.
- And advocate with primary care providers and attend clinical support, conduct community outreach as well as develop and distribute outreach flyers.

Education, Skills & Experience:

- High School Diploma and/or two (2) years experience in Health or in a related field providing health education services in a public health/primary health care organization
- Working knowledge of health education issues and programs including Indigenous lifestyle, nutrition, and behavioral issues
- Ability to establish and maintain cooperative working relationships with physicians, clinic staff, patients, and volunteers to meet program goals and objectives
- Excellent communication, organizational skills and Microsoft Office Skills (Word, Excel, Outlook)
- Ability to maintain strict client confidentiality

Working Conditions:

- This position will service all three communities of LSFN, therefore must be able to travel between clinics and community organizations to conduct health education programs, presentations, services and outreach.
- May be required to work occasional overtime during workshops and conferences.
- Must be flexible and able to adjust to change and frequent interruptions.
- Must have a valid Social Insurance Number and legally entitled to work in Canada under relevant legislation.

Location: Kejick Bay, Lac Seul, ON
Term: Full-time position
Hours: 8:30 a.m. – 4:30 p.m., 35hrs/week
Closing: **Open Until Filled**

LSFN offers great competitive wages, vacation, additional time off during Christmas Break and March Break, as well as great benefits

Please submit a cover letter along with a resume, and written permission for LSFN Human Resources to contact two employment references, (most recent supervisors) must be provided. Applications can be mailed, faxed, emailed, or delivered to:	Lac Seul First Nation Attention: C/o HR Dept. P.O. Box 100 Hudson, ON. P0V 1X0 Fax #: (807) 582-3585 Email: resumes@lacseulfn.org
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Lac Seul First Nation requires Criminal Reference Checks for those offered positions. We thank all applicants, however, only those being offered an interview will be contacted.

Preferential Hiring Policy: Lac Seul First Nation band members will be given priority for hiring, followed by indigenous persons who are non-LSFN band members. Where there are no suitably qualified indigenous persons available for a position, the most suitably qualified non-indigenous candidate will be hired.